

**APPLICATION FOR LICENSE AS A  
PROPANE AND NATURAL GAS TECHNICIAN  
FOR PERSONS WORKING AS A TECHNICIAN IN  
THE INDUSTRY PRIOR TO JANUARY 1, 1996,  
FOR PERSONS COMPLETING AND PASSING CETP,  
AND FOR PERSONS PASSING THE STATE OF  
MAINE EXAMINATION**



Department of Professional and Financial Regulation  
Office of Licensing and Registration

**PROPANE AND NATURAL GAS BOARD**

35 State House Station  
Augusta, ME 04333-0035

Office Telephone: (207)624-8610  
Hearing Impaired: (207) 624-8563  
e-mail: [nanette.s.wescott@state.me.us](mailto:nanette.s.wescott@state.me.us)

Office located at: 122 Northern Avenue, Gardiner, Maine

# APPLICATION INSTRUCTIONS

## License – Propane and Natural Gas Technician

**COMPLETING THE APPLICATION FORM** – Answer all questions and return the following to this office:

- License application and payment for \$150.00
- Proof of successful completion of CETP or State of Maine Examination
- Criminal History Record Check application and **SEPARATE** payment for \$8.00 if first time licensee. Criminal History Record Checks cannot be paid for by Visa or MasterCard.

Incomplete applications will be returned.

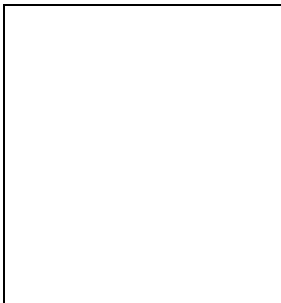
**QUALIFICATIONS** – The Propane and Natural Gas Board issues one Propane and Natural Gas Technician license with endorsements as follows:

- **Delivery Technician** – This endorsement is required for persons who deliver propane at a customer's location. This endorsement is not required for a delivery technician to operate a motor vehicle.
- **Plant Operator** – This endorsement is required for persons who work at a bulk plant and handle propane and propane equipment.
- **Tank Setter and Outside Piping Technician** – This endorsement is required for persons who set and maintain propane tanks and outside piping.
- **Appliance Connection and Service Technician** – This endorsement is required for persons who install and service propane and natural gas appliances and indoor piping up to 500,000 BTUs per appliance.
- **Large Equipment Connection and Service Technician** – This endorsement is required for persons who install and service propane and natural gas appliances and indoor piping over 500,000 BTUs per appliance.

In order to become licensed with the Large Equipment Connection and Service Technician endorsement, an applicant must either:

- Hold a license as a technician with the Appliance Connection and Service Technician endorsement and pass the Large Equipment Connection and Service Technician examination; or
- Present proof to the Board of passage of the Basics and Appliance Connection and Service Technician examination and pass the Large Equipment Connection and Service Technician examination.

# PROPANE AND NATURAL GAS TECHNICIAN LICENSE APPLICATION



STATE OF MAINE  
 DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION  
 OFFICE OF LICENSING AND REGISTRATION  
**PROPANE AND NATURAL GAS BOARD**  
 35 STATE HOUSE STATION  
 AUGUSTA, ME 04333  
 TEL: (207)624-8610 FAX: (207)624-8637  
 HEARING IMPAIRED: (207)624-8563

Office Use Only	
Cash #: _____	
License #: _____	
Date Issued: _____	
<b>4510-1446</b>	<b>\$ 20.00</b>
<b>4510-1421</b>	<b>\$130.00</b>

**APPLICATION FEE: \$ 20.00 (non-refundable)**  
**LICENSE FEE: \$130.00**  
**TOTAL DUE: \$150.00**  
**MAKE CHECK PAYABLE TO: TREASURER STATE OF MAINE**

LICENSE ENDORSEMENTS	
<input type="checkbox"/> Delivery Technician	<input type="checkbox"/> Tank Setter and Outside Piping
<input type="checkbox"/> Plant Operator	<input type="checkbox"/> Appliance Connection and Service
<input type="checkbox"/> Large Equipment Connection and Service	

**Social Security Number**    \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

The following statement is made pursuant to the Privacy Act of 1974, Section 7(B). Disclosure of your social security number is mandatory. Solicitation of your social security number is solely for tax administration purposes pursuant to 36 M.R.S.A. Section 175 as authorized by the tax reform act of 1976 (42 U.S.C. Section 405(C)(2)(C)(I)). Your social security number will be disclosed to the State Tax Assessor or an authorized agent for use in determining filing obligations and tax liability pursuant to Title 36 of the Maine Revised Statutes. No further use will be made of your social security number and it shall be treated as confidential tax information pursuant to 36 M.R.S.A. Section 191.

**NOTE: INCOMPLETE APPLICATIONS WILL BE RETURNED**

Name of applicant: _____		
Mailing Address of applicant: _____		
City: _____	State: _____	Zip Code: _____
County: _____	Home Telephone: (____) _____ - _____	
	Work Telephone: (____) _____ - _____	
Date of Birth: ____/____/____	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	

Have you ever been convicted of a crime other than a minor traffic violation? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list date(s), crime(s) and submit a copy of the court judgment(s) as well as a letter from you explaining the circumstances surrounding your conviction.  _____ _____
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**PLEASE CHECK ONLY ONE (1) OF THE FOLLOWING BOXES.**

I HEREBY CERTIFY THAT I HAVE SUCCESSFULLY COMPLETED AND PASSED THE CERTIFIED EMPLOYEES TRAINING PROGRAM (CETP). I AM APPLYING FOR LICENSURE WITH ENDORSEMENTS AS DESCRIBED BELOW:

<u>ENDORSEMENT</u>	<u>TRAINING COURSE</u>	<u>COMPLETION DATE</u>
<input type="checkbox"/> Delivery Technician	_____	_____
<input type="checkbox"/> Plant Operator	_____	_____
<input type="checkbox"/> Tank Setter and Outside Piping Technician	_____	_____
<input type="checkbox"/> Appliance Connection and Service Technician	_____	_____

**PLEASE NOTE: YOU ARE REQUIRED TO FILE COPY(S) OF YOUR WALL CERTIFICATE(S) THAT YOU HAVE SUCCESSFULLY COMPLETED AND PASSED THE CERTIFIED EMPLOYEES TRAINING PROGRAM INCLUDING A CERTIFICATE THAT YOU HAVE SUCCESSFULLY COMPLETED AND PASSED THE BASIC TRAINING PROGRAM.**

**OR**

I HEREBY CERTIFY THAT I WORKED AS A TECHNICIAN IN THE PROPANE OR THE NATURAL GAS INDUSTRY PRIOR TO JANUARY 1, 1996 AND I HAVE SUCCESSFULLY PASSED THE STATE OF MAINE LICENSE EXAMINATIONS. **PLEASE NOTE: YOU ARE REQUIRED TO FILE CERTIFICATE(S) THAT YOU HAVE SUCCESSFULLY PASSED THE EXAMINATION(S) TO BECOME LICENSED INCLUDING THE BASIC EXAMINATION.**

I HEREBY CERTIFY THAT THIS APPLICATION CONTAINS NO WILLFUL MISREPRESENTATION OR FALSIFICATION AND THAT THE INFORMATION GIVEN BY ME IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I UNDERSTAND THAT MY ANSWERS MAY BE VERIFIED AND THAT I MAY BE DECLARED INELIGIBLE FOR A LICENSE CERTIFICATE IF THE INFORMATION CONTAINED HEREIN, UPON INVESTIGATION, IS FOUND TO BE MISREPRESENTED OR FALSIFIED.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date



STATE OF MAINE  
DEPARTMENT OF PROFESSIONAL  
AND FINANCIAL REGULATION  
OFFICE OF LICENSING AND REGISTRATION  
**Propane and Natural Gas Board**  
35 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0035  
(207) 624-8563 (HEARING IMPAIRED)

ANGUS S. KING, JR.  
GOVERNOR

ANNE L. HEAD  
DIRECTOR

TO: PROSPECTIVE APPLICANT  
FROM: OFFICE OF LICENSING & REGISTRATION  
RE: CRIMINAL RECORDS CHECK

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Pursuant to 5 M.R.S.A. §5301-5303, the State of Maine is granted the authority to take into consideration an applicant's criminal history record. The Office of Licensing and Registration **requires** a criminal history records check as part of the application process for all applicants.

### CRIMINAL HISTORY RECORDS CHECK PROCEDURE

Please complete the applicant information section and return it to the Propane and Natural Gas Board with your completed application and supporting documentation as may be necessary.

You must provide a separate check in the amount of \$8.00, made payable to Maine State Treasurer, as payment for your criminal history record check in addition to the licensing fees presently required. The Department of Public Safety will not accept Visa or MasterCard as payment for the Criminal History Record Check. Please note that the criminal history record will be returned to the licensing board, not the applicant.

Public Law Chapter 401, sec. W-1, amends Title 25 §1541, sub-§6 to allow the State Bureau of Identification to charge a fee to government organizations for services provided. Therefore, as of October 1, 1999 all criminal background checks of individuals are subject to a fee as determined by the Commissioner of Public Safety.



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PHONE: (207)624-8629  
(Office Phone)

FAX: (207)624-8637

(207)624-8653 (HEARING IMPAIRED)  
OFFICES LOCATED AT: 122 NORTHERN AVENUE, GARDINER,  
MAINE





ANGUS S. KING, JR.  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF PROFESSIONAL  
AND FINANCIAL REGULATION  
OFFICE OF LICENSING AND REGISTRATION  
PROPANE AND NATURAL GAS BOARD  
35 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0035

ANNE L. HEAD  
DIRECTOR



**AUTHORIZATION OF CREDIT CARD PAYMENT**

**Fees owed to this Department may be paid by the use of a credit card. If you wish to pay your fee(s) with your credit card, please complete this form and send it with your application. Payment through credit cards will not be processed without this authorization form.**

<b>Name of applicant:</b> (fees being paid for)		
<b>Mailing Address of applicant:</b> (fees being paid for)		
<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>
<b>County:</b>	<b>Telephone #:</b> ( ) -	
<b>Name of cardholder:</b> (if other than applicant)		
<b>Mailing Address:</b> (if other than applicant)		
<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>

**I authorize the State of Maine, Department of Professional and Financial Regulation, Office of Licensing and Registration to charge my:**

Visa     MasterCard \_\_\_\_\_  
Card number

Expiration date: \_\_\_\_/\_\_\_\_/\_\_\_\_ in the amount of: \$ \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

PHONE: (207)624-8610  
(Office Phone)



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(207)624-8653 (HEARING IMPAIRED)

FAX: (207)624-8637